

## **Workplace Health and Safety Policy - DELCEY MESURES**

- 1. Guiding principles, safety goals:

Avoid workplace accidents.

Prevent safety negligence, especially for the use of PPE.

Work in accordance with the safety instructions of the intervention site.

- 2. Safety organization:

The CEO Yvan Delcey is responsible for the implementation and monitoring of this policy. All employees have to ensure their own safety and make sure to respect all safety instructions.

- 3. Training, instruction, information:

Employees are trained at the beginning of the contract.

At the start of an intervention in a new site, every employee will be informed about the principal instructions of safety by an individual knowing the site or an employee of the site. Once a year, Delcey Mesure organizes a day for workplace safety and health. It normally takes place the second week of June.

- 4. Safety instructions:

Instructions of the FCOS (Federal Coordination Commission for Occupational Safety) for workplace safety and health must be known and respected as well as the site's particular safety instructions.

Road trips must be done in strict accordance with the Highway Code.

- 5. Hazards identification, assess risks:

Delcey Mesures employees will run a risk analysis before each intervention.

This analysis could follow the one provided by the client.

In case of adverse events (accidents, near accident, material damages, etc...) they must be registered and protection measures will be defined in order to prevent, if possible, the happening of similar events.

- 6. Planning and measurement:

The safety officer is in charge of the planning and measurements. Those measurements are designed to eliminate risks or lower them to an acceptable level.

- 7. Organization in case of emergency:

Alert the person in charge of safety in Delcey Mesures as well as the safety post of the intervention site.

- 8. Involvement:

All workers have a duty to work safely at all times to protect themselves and those working with them. In case of an immediate health or safety danger, cease work and eliminate the danger.

- 9. Safety protection:

All employees must identify potential harmful risks in their work and inform the safety officer. The safety officer must implement measures in accordance with employees' feedbacks.

- 10. Inspection, audit:

Once a year, the safety officer performs an internal audit.

The safety officer registers all the events regarding the safety in a spreadsheet.

Date:	Written by:	Approved by:	Version:
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